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|  <b>FUNDACIÓN del<br/>HOSPITAL NACIONAL<br/>de PARAPLÉJICOS</b> | <b>ANNEX 5</b><br>Offer of employment | Fecha Rev:<br>13/12/2021 |
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|  <b>FUNDACIÓN del<br/>HOSPITAL NACIONAL<br/>de PARAPLÉJICOS</b>   | <b>OFFER OF EMPLOYMENT</b> |   |                     |
| <b>REFERENCE</b>   |                            | <b>OPENING DATE</b>   | <b>CLOSING DATE</b> |
| <b>2023_IMPACT-CLM_C1_01</b>   |                            | 24-11-2023  | 30-11-2023          |
| <b>WORK CENTER</b>   |                            |   |                     |
| Hospital Mancha Centro   |                            |   |                     |
| <b>RESEARCH GROUP/DEPARTMENT</b>   |                            | <b>LEAD RESEARCHER</b>  |                     |
| GICAMAPPS  |                            | Dr. Ignacio Párraga   |                     |
| <b>ADDRESS</b>   | <b>CITY</b>                | <b>PROVINCIA</b>  | <b>OPOST CODE</b>   |
| AVDA. DE LA CONSTITUCION,<br>3   | ALCAZAR DE SAN JUAN        | CIUDAD REAL   | 13600               |
| <b>CANDIDATE PROFILE</b>   |                            |   |                     |
| <b>PROFESSIONAL CATEGORY</b>   |                            | <b>ACADEMIC QUALIFICATIONS</b>  |                     |
| Technical Specialist (C1)  |                            | Technician of Higher Level Professional Training<br>in Health Sciences or Biological Sciences |                     |
| <b>PREVIOUS EXPERIENCE</b>   |                            |   |                     |
| It will be a plus: <ul style="list-style-type: none"> <li>• Experience and training in communication skills.</li> <li>• Experience and training in data collection process management.</li> <li>• Experience and training in handling techniques of biological samples.</li> <li>• Experience and training in handling physical parameter measurement instruments.</li> <li>• Experience and training in the use of questionnaires and conducting interviews to obtain data.</li> </ul>        |                            |   |                     |
| <b>REQUIRED PROFILE</b>  |                            |   |                     |
| <ul style="list-style-type: none"> <li>• Knowledge in data collection.</li> <li>• Knowledge in handling biological samples.</li> </ul>   |                            |   |                     |
| <b>DESCRIPTION OF THE TASKS TO BE PERFORMED IN THE PROJECT/KNOWLEDGE TO BE ACQUIRED AND/OR SKILLS TO BE DEVELOPED</b>  |                            |   |                     |
| <ul style="list-style-type: none"> <li>• Collaboration in the organization and management of research and calendars.</li> <li>• Collaboration in the elaboration of the schedule of activities.</li> <li>• Obtaining and collecting data, filling in the data collection notebook.</li> <li>• Recruitment and appointment of participants.</li> <li>• Interviews and handling of questionnaires.</li> <li>• Simple explorations and measurements in the visits of the participants.</li> </ul> |                            |   |                     |

- Handling of measuring instruments.
- Data collection and handling of data collection notebook.
- Collection, processing and conservation of biological samples.
- Project development activities.

#### MOTIVATION

We are looking for research personnel willing to join the "IMPACT Cohort" (IMP/00021) predictive medicine project to carry out the management of data collection, handling of biological samples, use of questionnaires and conducting interviews to obtain data.

#### CONTRACT INFORMATION

| DURATION OF THE CONTRACT  | WORKING HOURS/DEDICATION | GROSS MONTHLY SALARY                                    |
|---|--------------------------|---|
| <p>Contract for scientific-technical activities (art. 23 Royal Decree-Law 8/2022, of April 5). Linked to the duration of the project and the grant awarded.</p> <p>Estimated maximum duration of the contract linked to the duration of the project (End date 12/31/2024)</p> | 35h/week (Full)          | 1.230,00 euros gross/month (prorated overtime payments) |

#### APPLICATION AND DOCUMENTATION SUBMISSION PROCEDURE

Applicants must provide the following documents by e-mail to [rrhh.fhnp@sescam.jccm.es](mailto:rrhh.fhnp@sescam.jccm.es) in a **single document in PDF format**

- Cover letter (express mention of the reference of the offer).
- Curriculum Vitae of the candidate (include cell phone number and contact e-mail).
- Photocopy of the D.N.I. or legally accredited document.
- Photocopy of the required degree or certificate of its attainment.
- Documentation accrediting experience (certificate of time worked or similar certificate issued by the Human Resources department of the corresponding company).
- The accreditation of knowledge must be made by means of a certificate issued by the company or entity in which the knowledge was acquired.
- The accreditation of courses will be made by presenting the certification issued by the entity where the course was given. Said certification must state the number of teaching hours of the course.
- The accreditation of internships will be done through a certificate issued by the institution where the number of hours and functions performed are indicated.

#### EVALUATION PANEL

The Evaluation Panel will be composed of:

- President: lead researcher /Service Manager
- Member: Member of the reception group

- Secretary: Human Resources of the Foundation

### SELECTION PROCESS

The selection process will consist of two phases:

**1st Phase: Evaluation of merits** (6 points): in this phase, an evaluation of the merits and requirements established in the call for applications will be carried out by the Selection Board.

**2nd Phase: Personal interview** (4 points): Candidates who have obtained at least 4 points in the 1st Phase will be called for a personal interview with the Selection Board, which may be held in person or online. This interview will deal with the requirements established in the call for applications.

### ADDITIONAL INFORMATION

The resolution of the present call for the recruitment of personnel is subject to the prior authorisation of the Ministry of Finance and Public Administrations of the Junta de Comunidades de Castilla-La Mancha.

2.- It will be required to have the nationality of any country belonging to the European Union or, failing that, to be in possession of a work permit. In those cases in which the candidate does not have a work permit, he/she must inform the Foundation during the selection process, which will inform the candidate of the process to follow in case he/she is selected.

3.- The recruitment of research/technical staff by the Foundation shall follow the principles of the OTMR policy established in the European Charter for Researchers: transparent, open and merit-based recruitment. (Available at: <https://hnparaplejicos.sanidad.castillalamancha.es/es/fundacion-hnp/hrs4r>)

4.- The recruitment of research/technical staff carried out by the Foundation is in accordance with the Equality Plan of the entity. (Available at: <https://hnparaplejicos.sanidad.castillalamancha.es/es/fundacion-hnp/plan-de-igualdad>)

All applications received in relation to job offers will be processed by the Foundation with the aim of selecting the most suitable candidate and in compliance with the public interest (art 6.1 e of EU regulation 2016/679) which contemplates the legally established transfer of data to public control bodies, audits and other public bodies; and the right of the applicant to request access, rectify and cancel data on their application when they consider it appropriate by contacting the contact address of the offer. By submitting an application, the interested party gives his/her consent to the processing of his/her personal data for the purpose of participating in the selection process and for sending/receiving communications related to the same.

6.- A special valuation will be given to those candidates who are in any of the following situations:

- i) Disability equal to or greater than 33%: 0.5 points.
- ii) Victim of gender violence: 0.5 points.

ii) Over 40 years of long-term unemployment in the last 5 years (0.05 points for each month of seniority up to a maximum of 2 points).

7.- Candidates may contact [rrhh.fhnp@sescam.jccm.es](mailto:rrhh.fhnp@sescam.jccm.es) (Telephone: 925. 24.77.61) for any doubts or questions that may arise in relation to the call for applications.

8.- Within 3 working days the candidates may present any complaints or claims after the communication of the finalization of the selection process, which will be dealt with within 15 working days.

9.- The contract shall be formalized in writing, and the most appropriate contractual modality for the purpose of the contract shall be used, from among those in force at the time of formalization. The start date shall be established in the contracting proposal, depending on the needs of the projects and provided that it is administratively feasible. Contracts may be terminated for any of the reasons set forth in the Workers' Statute or in other applicable legislation, as well as those set forth in the contract itself, among which the following shall be established: a) Completion or exhaustion of the budget appropriation, b) Completion of the tasks assigned to the employee's position within the project/unit, and c) Completion of the project.

10.- The gross salary of the present job offer has been established through the Salary Table established by the Foundation or in the salary table of the call for proposals that subsidizes the contract. .

**11.- Contracts may be terminated for any of the reasons set forth in the Workers' Statute, or in the rest of the applicable legislation, and also those set forth in the contract itself, among which the following shall be established: a) Completion or exhaustion of the budget appropriation, b) Completion of the tasks assigned to the employee's position within the project/unit, and c) Completion of the project.**

12.- This contract is associated with the IMP/00021 project, which is a project funded by the Instituto de Salud Carlos III (ISCIII) and co-financed by the European Union.



In Toledo, on November 24, 2023

The Director

Signed.: Sagrario de la Azuela Gómez